

**Southern Police Commission**  
**Monthly Meeting**  
**April 6, 2016**

A public meeting of the Southern Police Commission was held on Wednesday, April 6, 2016 at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

COMMISSION MEMBERS: Roy Burkins, Jeff Blum, John Trout, Jeff Halapin, Buck Buchanan, Robert Herzberger, Chief Boddington

Solicitor: Peter Ruth

Alternate members present: Nate Kirschman, Bruce Merrill, Larry Flemmens

Not Present: Peter Schnabel, Ben Wetzel

**PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters, and EMT's who were killed in the line of duty.

**CHAIRMAN ANNOUNCEMENTS**

- Executive Session will be held this evening
- Chief Boddington introduced new officer Jesse Lawrence. Jesse's badge was pinned on by his fiancée; his parents were also present. Jesse is from Hanover, and graduated from Shippensburg University with a Criminal Justice degree. Jesse joins Southern Regional Police Department with over 5 years of law enforcement experience. Welcome, Officer Lawrence!

**REVIEW AND APPROVAL OF MARCH 2016 MINUTES**

- The March 2016 minutes were approved as submitted. Motion: Jeff Blum Second: Jeff Halapin

**REVIEW AND APPROVAL OF MARCH 2016 EXPENDITURES**

- Monthly expenditures for March totaled \$153,355.11, utilizing checks 10000-10030.  
Motion to approve: Buck Buchanan; Second: Jeff Halapin

**POLICE CHIEF'S REPORT**

- A rape investigation in New Freedom and a robbery in Stewartstown lent to increased Time Analysis numbers for both boroughs in March.
- Training numbers are increased for March due to the training of two new officers.

**COMMITTEE REPORTS**

*Insurance/Pension*

- PMRS 14 page evaluation report has been received; it needs to be reviewed for accuracy.

*Personnel*

- A review for Chief Boddington is scheduled for December 2016. At that time, a draft of Chief's job description, goals and objectives will be discussed.

*Facilities*

- \$700 of the \$3000 allotment has been spent for various projects. Department phones have been updated; billing for this work has yet to be received.

#### *Review of Expenditures*

- Overall balance = \$198,859.55; accounts receivable = \$26,629.89.

#### *Finance and Budget*

- Motion made by Buck Buchanan for an 8.66% rate increase for Southeastern School District, for the next six months. Second: Jeff Blum

#### *Formula*

- Three proposed Formulas were discussed: “Merrill Formula”- police hours only, “Buchanan Formula 33%” – police hours and population, “Buchanan Formula 40%” – police hours and population.
- Rob’s Summary Sheet was discussed, reviewing the comparisons on the three proposals presented.
- Motion made by Buck Buchanan for a continuation meeting, scheduled for April 19, to reach a Formula consensus. Second: Roy Burkins.

#### SOLICITOR’S REPORT

- Peter Ruth discussed effective dates and renewal dates for the following contracts:
  - Winterstown: expires 3/31/2019
  - Southeastern School District: expires June 2016 (last day of school)
  - Railroad and Southern School District: year to year contract; renewal by the first of every year

#### EXECUTIVE SESSION

- 9:16 PM – Jeff Halapin: motion to invite alternates Nate Kirschman and Bruce Merrill to Executive Session; Second: Buck Buchanan
- 10:00 PM – Executive Session adjourned

#### OLD BUSINESS

- **Statement of Financial Interest** forms are due by May 18; please submit completed forms to Gina.

#### NEW BUSINESS

- Buck Buchanan made a motion to pay Chief Boddington the previously discussed 1.5% increased pay rate, retroactively, from January 1, 2016. Second: Nate Kirschman
- A commission member requested gas mileage reimbursement. Motion to approve: Buck Buchanan; Second: Roy Burkins.
- Peter Ruth recommended a policy be drafted to address this and other reimbursement issues for Commissioners.

#### ADJOURNMENT

- An adjournment motion made, with a second, for a continuation meeting on the third Tuesday of April (4/19).