



Southern Police Commission

Monthly Meeting

June 3, 2015

A public meeting of the Southern Police Commission was held on Wednesday, June 3, 2015 at 7:00 p.m. at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

COMMISSION MEMBERS: Richard Buchanan, Roy Burkins, William Gemmill, Jeff Haplan, Ann Merrick, Pete Schnabel, Brady Terrell, John Trout

Solicitor: Peter Ruth

Chief Boddington

PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:01 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters, and EMT's who were killed in the line of duty.

PUBLIC COMMENT

- Russell Virgilio, Summit Grove Church spoke regarding a fundraiser the local churches would like to hold at their church camp on July 25th 2015. All money would go to the police and fire departments.

EXECUTIVE SESSION

- At 8:45 pm, the Commission went into executive session to discuss personnel matters. At 8:50 pm they returned.

CHAIRMAN'S ANNOUNCEMENTS

- Stewartstown new Mayor was introduced, Bob Hershberger, also appointed as the alternate to the police commission.

Received letters of thank you from the following:

- Junior Achievement, thanks to Officer Carey for his involvement
- Thanks to Officer Carey for going the extra mile at the accident at the factory.
- SESD—Intent to renew their services for the 2015-2016 school year.
- Stambaugh and Ness- James Gante reviewed a summary of the accounting services provided. A detail report was distributed to commissioners. A discussion on hiring Gail Prego as a part-time accountant, salary not to exceed 26,000/year. Mr. Gante reviewed the agreement that includes a buy-out fee of \$10,000 (reduced). This will be paid in two increments, (June and January). Commissioner Buchanan moved to hire and seconded by Commissioner Schnabel. Motion carried. Gail's official start date is June 1, 2015.

APPROVAL OF THE MINUTES

- Motion to approve the April and May minutes by Commissioner Halapin and second by Commissioner Buchanan was approved for both April and May, 2015. Motion carried.

REVIEW OF EXPENDITURES

- Commissioner Buchanan made a motion to approve May Expenses totaling \$160,296.38, (checks # 9641-9677), seconded by Commissioner Halapin. Motion carried.

POLICE CHIEF'S REPORT

Chief Boddington reported on the following:

- Monthly Report was distributed to members. Time analysis includes time for court appearances, investigations.
- Newest hire-Ray Clayton was overwhelmed and resigned.
- Evidence was taking to the incinerator
- Approximately 300 pounds of Prescription drugs were taken to York County Solid Waste
- Front Sign of building is deteriorating, obtained two quotes, motion by Commissioner Merrick and second by Brady Terrell to have Kenton? Install new sign at a cost of\$650.00
- Modems were upgrade from 3 g to 5g and are working well
- Will start using e-citations for 7 units, will save time and money.
- Carpet was donated for the Chief's office and conference room. Motion to approve by Jeff Halapin and seconded by Ann Merrick for installation not to exceed \$1600.00.
- Brew and Art Fest in Glen Rock was attended without incident.
- New Freedom's Circus on 5/31, other than animal protest, without incident.
- Graduation on June 5th, for South Eastern and Southern School District, extra officers will be present.
- There is a company soliciting Electric rates to residents in Shrewsbury. Legitimate company, can't restrict unless township has permit requirement. Chief will research more.
- Shrewsbury playground was vandalized, they have some leads. Cameras were recently installed through a donation.
- Air Condition will be replaced.
- The boy from the attempted murder/suicide is recovering remarkably, he is home living with his father.
- Credit card limit has been increased by John Trout.

COMMITTEE REPORTS

Insurance/Pension---none

Personnel/Civil Service

- A motion was made to accept the resignation of Officer Clayton by Commissioner Terrell and seconded by Roy Burkins. Motion carried.
- Gail Prego approved to be hired as part-time accountant. (See Chairman's Announcement).

Facilities and Equipment

- E-Citations scanners will be soon added to patrol cars (7 scanners/software)
- 4 Cameras will be replaced in patrol cars

Finance and Budget

- 8.4% over budget,
- Overtime and vehicle maintenance still remain issues.

- Discussion on Payroll Services (Pay Time) to outsource payroll, consensus of the commissioners was to continue to work to provide more information/details, possible savings of \$4500 and would lower Gail's salary.
- Commissioner's Trout increased the credit card limit.
- Commissioner Buchanan has been speaking with the Fleet Manager at Rutter's for a possible 4 cent discount on gas purchased, has not had confirmation on this deal from fleet manager, Commissioner Halapin motion if there is an acceptable discount through Rutter's to proceed.

ISSUE CONTROL AND TRACKING DOCUMENT

- Issues that were completed: Administrative Clerk—June 3, 2015, hired. Financial Services—June 1, 2015, Gail Prego, hired. Fuel Purchase-Pending on more information on Rutter's Fleet Card.

SOLICITOR'S REPORT

- none

OLD BUSINESS

- none

NEW BUSINESS

- Military leave was discussed and new proposal was handed out to commissioners. Will review and revisit at the July 2015 meeting.

ADJOURMENT

A motion was made by Commissioner Halapin and seconded by Commissioner Merrick to adjourn the meeting at 9:14 pm.