

**Southern Police Commission
Monthly Meeting
May 6, 2015**

A public meeting of the Southern Police Commission was held on Wednesday, May 6, 2015 at 7:00 p.m. at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom PA 17349.

Commission Members present: William Gemmill, Pete Schnabel, Brady Terrell, John Trout, and Jeff Halapin

Alternate Commission Members present: Roy Burkins

Solicitor: Peter Ruth

Chief James Boddington

Pledge of Allegiance

The meeting was called to order at 7:05 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters and EMT's who were killed in the line of duty.

Public Comment

None.

Executive Session

At 7:07 p.m., the Commission went into Executive Session for negotiation and personnel matters. At 7:29 p.m., the Commission came out of Executive Session.

Approval of the April 1, 2015 Minutes

The Minutes were not available and approval was deferred until the June meeting.

Review of Expenditures for April, 2015

Commissioner J. Halapin made a motion to approve checks 9602 through 9640, with monthly expenditures totaling \$136,218.21, seconded by Commissioner B. Terrell. Motion carried.

Police Chief's Report

Chief J. Boddington reported on the following matters:

- Reviewed the monthly Calls for Services report and time-analysis.
- Commissioner B. Terrell questioned the Miscellaneous Time and requested it to be broken into more definitive detail.
- Chief stated it could be training, overtime, vacation, or any number of items that is not billed to a zone. It is time that officers are paid but that time is not attributed to a zone. Chief will see whether he can extract some more definitive description of the time spent in Miscellaneous
- Department investigated 3 deaths in 7 days: 23 y/o female overdosed, a murder suicide attempt, and a 5 y/o boy killed in car accident. Accordingly, the Department must follow up with each of these items.

- Narcan is deployed in all vehicles and all officers are up-to-speed on training.
- York County Control has provided the upgraded modems. All cars should be completed within the next few months.
- YWCA started a domestic violence assessment to be used on domestic calls. This will allow the Department to recognize warning signs in the hopes to identify and cut down on domestic violence.
- Chief has signed up for a Chief's Executive Management Training Continuing Education at an expense of \$695.00. It is offered locally by University of Louisville.
- The Explorer was involved in a single-vehicle accident. While in pursuit of a suspect, Sgt. Smuck drove the car into a ditch which caused damage. It was not totaled and the costs for repair are not going to exceed \$1,000.00.
- Commissioner B. Terrell questioned Chief on the policy for pursuit. Chief explained the situation as non-high speed, Sgt. Smuck was only following the suspect for a very short duration. The pursuit policy does not specifically address an off-road capable vehicle (pursuit rated) such as an Explorer SUV.
- A Computer stopped working and required a replacement which was obtained.
- Interviews were successful for administrative assistant. Janice Kahler will be the new temporary administrative assistant, \$14.00 for 24-28 hours per week. An offer was made, pending a successful and satisfactory background check. She will start on May 26th or sooner.

CHAIRMAN'S ANNOUNCEMENTS

Bonner Smith has resigned as Mayor of Stewartstown. Roy was sitting as an alternate for Bonner at the meeting. Roy was appointed to the Finance Committee so that all member municipalities have a representative on the Finance Committee.

COMMITTEE REPORTS

Insurance/Pension

Ray Clayton was enrolled in the retirement system but failed to fill out the PMRB II form.

Personnel Report

The Personnel Committee reported that it was discussing closure for Stambaugh Ness's services for the Commission. The audit has been completed and will be provided in June. The Personnel Committee discussed hiring Gail on a full time basis and the "finder's fee" that would be owed to Stambaugh Ness as a result. Personnel is to discuss a buy-out option with Stambaugh Ness.

Civil Service

No report.

Facilities and Equipment

- Chief reported that the Stewartstown basement is "up and running."

Finance and Budget

Commissioner J. Trout and B. Terrell reported as follows:

- Overtime was a little high but overall nothing appeared to be out-of-line.
- As a result of the Winterstown contract running March to March, the Commission is waiting until later in the year, possibly October, to increase the rate for services.
- Chairman Trout reported that some accounts that were switched over from Sovereign Bank were not interest bearing accounts. The Finance Committee will review and provide feedback on the PLGIT accounts

Issue Control and Tracking Document

- Chairman Trout reminded everyone the purpose of the document is to remind everyone of the goals for each committee and the commission in general at each meeting.
- Commissioner P. Schnabel commented on the unexpended funds deadline for the member municipalities.

Solicitor's Report

Solicitor Peter Ruth reported the following:

- Recommendation for Ratification of the MOU with Red Lion Area School District for Winterstown Elementary School. Commissioner J. Halapin moved to ratify the MOU. Commissioner B. Gemmill seconded. Motion carried unanimously.
- Chief reported that Winterstown provided key access cards to the Elementary school as well as blue prints for the same.

No Old Business/No New Business

Adjournment

Commissioner J. Halapin moved to adjourn the meeting at 8:40 PM seconded by Commissioner B. Gemmill. Motion carried.

Respectfully submitted and recorded