

**Southern Police Commission
Monthly Meeting
October 1, 2014**

A public meeting of the Southern Police Commission was held on Wednesday, October 1, 2014 at 7:00 p.m. at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom PA 17349.

Those present: Chairman John Trout, Commissioner William Gemmill, Commissioner Peter Schnabel, Commissioner Richard Buchanan, Commissioner Ann Merrick, Commissioner Bonner Smith, Commissioner Brady Terrell, Chief James Boddington, Alternates Nathan Kirschman and Roy Burkins and Solicitor Peter Ruth.

Absent: Commissioner Jeff Halapin

PLEDGE OF ALLEGIANCE

Chairman John Trout called the meeting to order at 7:00 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters and EMT's who were killed in the line of duty.

PUBLIC COMMENTS

No comments.

WEBSITE PRESENTATION

Mike Males, from Sunken Treasure Design, gave a presentation on the redesign of the department's website. He would make it more user-friendly allowing certain employees to be able to upload documents onto the website. He gave a brief history of what websites he has designed some of which included Stewartstown Borough and Eureka Fire Department. The cost of the redesign would be \$2,000.00 and a \$150.00 annual hosting fee. Chief Boddington stated that the website is a valuable resource for the department.

APPROVAL OF THE MINUTES OF SEPTEMBER 3, 2014

Chairman John Trout asked for a motion to approve the minutes from September 3rd. Commissioner Peter Schnabel questioned the wording in paragraph 4 under the Police Chief's Report. After some discussion Solicitor Peter Ruth suggested changing some of the wording. Commissioner Peter Schnabel made a motion to amend the last two sentences of paragraph 4 and Commissioner Richard Buchanan seconded that motion. Motion carried.

APPROVAL OF THE MINUTES OF SEPTEMBER 16, 2014

Chairman John Trout asked for a motion to approve the minutes from September 16th. After reviewing the minutes, Commissioner Bonner Smith made a motion to approve the minutes from September 16th, seconded by Commissioner Ann Merrick. Motion carried.

REVIEW OF EXPENDITURES FOR SEPTEMBER 2014

Chief Boddington explained that check 9325 made out to Gordon's Body Shop in the amount of \$2,350.35 was for the repairs to the unmarked car. Commissioner Richard Buchanan made a

motion to approve checks 9314 through 9349 with expenditures totaling \$136,712.88. Commissioner William Gemmill seconded that motion. Motion carried.

CHAIRMAN'S ANNOUNCEMENTS:

Chairman John Trout announced that there will be an executive session to discuss personnel issues.

POLICE CHIEF'S REPORT:

Chief Boddington reported that because of the Eric Frein incident our outside jurisdiction time may increase slightly. The State Police are sending some of their officers to assist with the manhunt so our officers may have to assist with some of PSP's incidents. There is also a slight possibility that the QRT may be called out to assist.

Chief Boddington attended the monthly Winterstown Borough meeting to explain why their hours are high due to some major incidents. He asked them if the department should cut back their hours or if they still want 40 hours coverage for the remaining months. They are very pleased with the coverage and want to continue with the 40 hours but asked Chief Boddington to try not to go over. They may revisit their budget to see if they want to purchase more hours.

Chief Boddington attended Loganville's meeting and is pretty confident that they will vote on Monday to continue services with Southern Regional Police Department. Commissioner Buchanan asked if there is anything in the non-member municipalities' agreements requiring them to pay for whatever hours they use if they go over their allotted hours. Solicitor Peter Ruth responded by stating that the contracts do not address this issue. Chief Boddington reported that Loganville's hours are low for the year so he asked the officers to spend a little more time there.

Chief Boddington and Sergeant Smuck attended an Active Shooter Drill at Spring Grove High School. This was a full blown drill which included a lock down. They conducted an evacuation, relocation and reunification with the parents and students. It was very well executed and he will share this information with Southern York County School District.

Chief Boddington is planning to bring extra officers in to work on Halloween during the hours for Trick or Treat.

Chief Boddington asked the Commission for approval to start the interviews for the new officer. Commissioner Peter Schnabel recommended that he wait until the boroughs accept the police budget before he continues with this process. The boroughs should approve their budgets by the end of November. If any of the boroughs does not approve the budget then the department will have to work under the 2014 budget.

Bruce Merrill, a New Freedom citizen, asked Chief Boddington if there is a way to breakdown the other time because of the amount of hours.

COMMITTEE REPORTS:

INSURANCE/PENSION

Administrative Assistant Miller reported that she will be attending health insurance meeting tomorrow and should receive the insurance rate for 2015.

Solicitor Peter Ruth reported that the Auditor General's Office conducted an audit on the police and non-uniformed pensions from 2011 through 2013. The auditor had some observations one of which was the waiver of the member contributions for the years 2012 and 2013 were not done. Commissioner Buchanan raised his concern with this waiver. Solicitor Ruth explained that this is a ratification of the waiver and must be done in compliance with the agreement dated January 19, 1998. He then asked for a tally of votes for Resolution 2012-3 and Resolution 2013-2. Chairman Trout made a motion to accept the ratification of Resolution 2012-3 seconded by Commissioner Schnabel. Motion carried. Chairman Trout then made a motion to accept the ratification of Resolution 2013-2 seconded by Commissioner Schnabel. Motion carried.

Solicitor Ruth also pointed out that the Auditor from the Auditor General's Office found zero findings in the audit. He also explained that one of the observations made by the auditor was that the commission should adopt procedures for hiring professional service contractors under Act 44. Solicitor Ruth will take care of this.

There was also an issue with the pension for Shirley Neal which he recommended that the Commission should determine if she is still eligible to receive a monthly benefit.

There was also an issue with the State Aid money not being deposited into the pension plan within 30 days. If they are not deposited within 30 days then the municipality who delayed the transaction is responsible to pay interest.

PERSONNEL – CIVIL SERVICE

Commissioner Peter Schnabel distributed copies of the Southern Police Commission's By-Laws. He also reported that the personnel committee will meet within the next few days.

Alternate Nathan Kirschman stated that he is still waiting to determine if he is going to give Sergeant's examination in two sessions.

FACILITIES AND EQUIPMENT

Alternate Nate Kirschman reported that the website is frozen and is not working at all.

Alternate Nate Kirschman reported that next Tuesday at 8:00 a.m. he will be starting the clean up detail at the Stewartstown Police Department and requested that either the Chief or Sergeant be there to decide what can be destroyed and what is to be saved.

Alternate Nate Kirschman will meet with Wayne McCullough, from the Southern York County School District, to discuss some technical solutions for radio coverage in the schools.

REVIEW OF EXPENDITURES

Commissioner Richard Buchanan made a motion to hire Mike Males, from Sunken Treasure Design, to redo the department's website for a \$2,000.00 start up fee and \$150.00 annual fee and depending where we are with the budget to kick in another \$1,000.00 because of the discount he is giving the department. He also authorized Alternate Kirschman to contact Mr. Males to proceed immediately with development of the web site. Commissioner Gemmill seconded that motion, motion carried.

Commissioner Richard Buchanan reported that the taser has been paid for under Ammunition and vehicle fuel is 31.6% over budget.

FINANCE AND BUDGET

Commissioner Richard Buchanan made a motion to adopt the budget in the amount of \$2,068,920.00 (hourly rate of \$79.87) as presented. This is an increase of 5.5% which includes the hiring of one officer. This amount will change after he receives the costs of the insurances. Commissioner Bonner Smith seconded that motion. Motion carried.

ISSUE CONTROL AND TRACKING DOCUMENT

No report.

SOLICITOR'S REPORT

No report.

EXECUTIVE SESSION

Executive session began at 8:35 p.m. and ended at 9:47 p.m. Chairman John Trout announced that there will be a continuation meeting on October 21, 2014 to discuss personnel issues.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business

CONTINUATION MEETING

The meeting ended at 9:48 p.m. and a continuation meeting will be held on October 21st at 7:00 to discuss personnel issues.

Respectfully submitted and recorded by:
Patricia Ann Miller
Administrative Assistant