

**Southern Police Commission
Monthly Meeting
April 2, 2014**

A public meeting of the Southern Police Commission was held on Wednesday, April 2, 2014 at 7:00 p.m. at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom PA 17349.

Those present: Chairman John Trout, Commissioner Brady Terrell, Commissioner William Gemmill, Commissioner Peter Schnabel, Commissioner Jeff Halapin, Commissioner Richard Buchanan, Commissioner Bonner Smith, Chief James Boddington and Solicitor Peter Ruth. Alternate Ann Merrick was sitting in for Commissioner Rollin Apgar.

Not present: Commissioner Rollin Apgar

PLEDGE OF ALLEGIANCE

Chairman John Trout called the meeting to order at 7:00 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters and EMT's who were killed in the line of duty.

PUBLIC COMMENTS

No comments.

CHIEF'S LETTER – OFFICER STOREMAN

Officer Storeman was presented with a Chief's letter for his investigation after serving a traffic warrant on an individual. While in the process of serving the warrant, he noticed containers of loose cash throughout the individual's apartment. When questioned about the money he discovered that the individual who was a part-time employee for Saint John the Baptist Catholic Church had taken the offering money over the course of several months. Because of this good investigation it led to the arrest of the individual and the money was returned to the church. Mike Hare, Council Chairman, from Saint John the Baptist Catholic Church presented the department with a check for \$500.00 showing their appreciation for the excellent work during this investigation.

APPROVAL OF THE MINUTES OF MARCH 5, 2014

Chairman John Trout asked for a motion to approve the minutes from the March 5, 2014 meeting. After reviewing the minutes, Commissioner Bonner Smith made a motion to approve the minutes as presented, seconded by Commissioner Peter Schnabel. Motion carried.

REVIEW OF EXPENDITURES FOR MARCH 2014

Administrative Assistant Miller explained that the check for the health insurance is higher than normal because we were not billed for the four new officers from January through March. We are now current with the bill. After members reviewed the expenditures from March, Commissioner Richard Buchanan made a motion to approve checks 9057 through 9094 with expenditures totaling \$150,668.57. Commissioner Jeff Halapin seconded that motion, motion carried.

CHAIRMAN'S ANNOUNCEMENTS:

Chairman John Trout announced that there will be an executive session regarding a personnel issue.

Chairman John Trout received a letter from John Neurohr, Board Representative, from the Pennsylvania Labor Relations Board instructing him to post the NISI Order of Certification and to furnish them with an Affidavit of Posting in compliance with this order.

Chairman John Trout received a letter from Eric Bistline, Executive Director of York County Department of Emergency Services, in response to the letter the Commission sent asking for his assistance to better utilize the CAD system and computers in our patrol cars. He would like to help but their technology is unable to support this request.

POLICE CHIEF'S REPORT:

Chief Boddington reported that during the month of February officers responded to 203 calls in Shrewsbury Borough, 127 in New Freedom Borough, 8 calls at the Southern York County School District, 78 calls in Glen Rock Borough, 15 calls in Railroad Borough, 7 calls in Loganville Borough, 102 calls in Stewartstown Borough, 24 Winterstown Borough, 7 calls in the South Eastern School District and 5 calls outside the department's jurisdiction.

Chief Boddington reported that during the month of February the following hours were spent in each jurisdiction: 391.63 - Shrewsbury Borough, 381.83 - New Freedom Borough, 53.93 - Southern York County School District, 121.07 - Glen Rock Borough, 14.17 - Railroad Borough, 6.27 - Loganville Borough, 229 - Stewartstown Borough, 35.70 - Winterstown Borough, 66.82 - South Eastern School District and 12.45 - outside jurisdiction. 946.58 hours were entered as other time.

Chief Boddington explained that New Freedom's hours were high because of the church money investigation. Also Officer Fishel is doing very well with his Field Training.

Chief Boddington reported that approximately one year ago Thomas Augustyniak was reported missing by his wife. His body was found last month at Pretty Boy Reservoir. Numerous hours and resources were used in attempting to locate him. The department learned a lot from this incident and will be better prepared if anything like this happens again. Mrs. Augustyniak came in to speak with the Chief and expressed her appreciation for all the effort from the police department. She insisted in making a generous donation in the amount of \$2,500.00 in memory of her husband to the police department. She wanted the money to go to purchasing equipment for locating missing persons. There were numerous organizations who volunteered their time and resources in helping to look for Mr. Augustyniak.

Chief Boddington attended the York County Chiefs meeting this morning where they discussed the new radio system. The county is currently in phase one of this project and it will not cost the department anything to replace the radios. York County is paying for this and is also getting information to the departments so that they can sell their existing radios and recoup some of the money that they paid for the current radios. This project should be up and running sometime in 2016.

Chief Boddington reported that ALERT is working on new software to replace written traffic citations which will be available in May. Along with the software each vehicle would need a driver's license reader, bar code reader for the registration and a mobile printer. This would electronically file the citations at the District Magistrates. The estimated cost per car would be approximately \$1,800.00.

Chief Boddington reported that in March a tractor trailer truck that was traveling through New Freedom took down some wires causing half the borough to be without power. The power surge destroyed one of our power strips and 2 battery back-ups, one of the backups was for the server. The cost of that battery backup was over \$700.00. We also had to call Brockmyer

Electrical Service to replace two of our outlets. The cost of the damage will be forwarded to the driver's insurance.

Chief Boddington, Chairman John Trout and Dr. Kauffman from the South Eastern School District met with Aaron Manifold and Pat Shaub from Hopewell Township to discuss speed enforcement in the area of the Stewartstown Elementary School. Part of the school is in the township and part is in the borough. They also discussed 24 hour coverage for the school. Past history has caused issues with the township.

COMMITTEE REPORTS:

INSURANCE/PENSION

Commissioner Richard Buchanan spoke with Anthony Pinto from PMRS and he is still waiting on an answer from the Attorney General's Office. He also reported that he reviewed the Actuarial Valuation for both pensions and it is not clear on how to determine what the unfunded amount is because the valuation is dated January 1, 2013. The non-uniformed pension does not have a funding deficiency but the police pension does. The Pension Committee will need to look at this once the consolidation of both pensions takes place.

PERSONNEL

Alternate Nathan Kirschman reported that he is waiting for an answer from the attorney if he approved the changes made to the Civil Service Commission Rules and Regulations. All the municipalities have appointed someone to serve on the Civil Service Committee. Walter Cerkan will represent New Freedom Borough, Polly Kreiss will represent Stewartstown Borough, Ronald McCullough will represent Glen Rock Borough and James Carmen will represent Shrewsbury Borough.

Commissioner Peter Schnabel reported that the Personnel Committee has met with Chief Boddington, Sergeant Smuck and four officers. On Friday the Personnel Committee is scheduled to meet with Officers Carey, Heffner, Saylor and Detectives Teague and Shafer.

FACILITIES AND EQUIPMENT

Alternates Nathan Kirschman and Roy Burkins went to Southwestern Regional Police Department to meet with Sergeant Green to look at their GPS tracking equipment. There is no capital expense for the equipment but the price is \$41.25 per month per vehicle. The mapping system is Google Professional and they were very impressed with that feature. It can be programmed that if an officer is going 30 miles over the speed limit a supervisor is notified. At first the officers were reluctant to use it but now that they have it they are starting to like it. Alternate Kirschman suggested that if the Commission wanted more information that he could set up a meeting with the representative to do a demo. After some discussion the Commission members decided that they wanted to see a demo and Alternate Kirschman will set that up for a continuation meeting on May 20, 2014.

REVIEW OF EXPENDITURE

Administrative Assistant Miller reported that all four quarters for 2013 for Railroad Borough, Loganville Borough and the Southern York County School District have been paid. Railroad Borough was \$604.03 under budget. Loganville Borough was \$71.86 over budget and the Southern York County School District was \$22,239.31 under budget.

FINANCE AND BUDGET

Nothing to report.

ISSUE CONTROL AND TRACKING DOCUMENT

Commissioner Peter Schnabel gave the following report:

Non-Civil Service Employee Handbook – Still working on it and the completion date has been pushed back to June or July.

Accreditation Program – Chief Boddington reported that the accreditation program serves as a good guideline for Policies and Procedures. He went on to report that if the department is successful in obtaining the accreditation he would have to assign an officer full time to maintain it. After speaking with Jeff Brown from Keller-Brown insurance he informed us that if we did receive accreditation that we would not receive a discount on our insurance. Commissioner Schnabel asked to have the Chiefs of Police Association come to speak with the Commission so that they can ask questions regarding the process. Chief Boddington also explained that with the addition of Stewartstown there has not been much time to work on this. The Commission asked Chief Boddington to get costs from police departments that have become accredited and the cost of maintaining it.

Since Chairman John Trout received the letter (referred to earlier) from the Pennsylvania Labor Relations Board the Negotiations Committee can start to meet with the Union Steward.

SOLICITOR'S REPORT

Attorney Peter Ruth has received the Intergovernmental Agreement between the Southern Regional Police Department and the Township of Fawn for police services with the South Eastern School District. Commissioner Bonner Smith made a motion to accept such Agreement, seconded by Commissioner Richard Buchanan. Motion carried. Attorney Peter Ruth reported that Stock and Leader is inviting the Police Commission and the Police Department to a Revolution Ball Game sometime in June or July.

EXECUTIVE SESSION

Executive session began at 9:05 p.m. and ended at 10:10 p.m.

OLD BUSINESS

Commissioner Brady Terrell spoke about the 5 year lease agreement for the rent of the office space for the Police Department from New Freedom Borough. After reviewing the lease Commissioner Buchanan expressed his concern regarding Paragraph 2 of the agreement where it states that this lease shall automatically be extended for three additional five year terms unless either party terminates it at the end of the then current term by giving the other party written notice of the intent to terminate at least six months prior to the end of the then current term. There was some discussion about changing some of the wording and regarding this issue. There was also some discussion regarding repairs to the heating and air conditioning systems. Solicitor Peter Ruth will come up with a proposal for the next meeting.

NEW BUSINESS

None

ADJOURMENT

Chairman John Trout asked for a motion to adjourn. Alternate Ann Merrick made a motion to adjourn at 10:35 p.m., seconded by Commissioner Bonner Smith. Motion carried.

Respectfully submitted and recorded by

Patricia Ann Miller
Administrative Assistant