

**Southern Police Commission
Monthly Meeting
June 4, 2014 - Scheduled Meeting**

A public meeting of the Southern Police Commission was held on Wednesday, June 4, 2014 at 7:00 p.m. at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom PA 17349.

Those present: Chairman John Trout, Commissioner William Gemmill, Commissioner Peter Schnabel, Commissioner Jeff Halapin, Commissioner Richard Buchanan, Commissioner Ann Merrick, Commissioner Bonner Smith, Chief James Boddington, Alternate Nathan Kirschman and Solicitor Peter Ruth. Alternate Kendall Connolly was sitting in for Commissioner Brady Terrell.

Not present: Commissioner Brady Terrell

PLEDGE OF ALLEGIANCE

Chairman John Trout called the meeting to order at 7:00 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters and EMT's who were killed in the line of duty.

PUBLIC COMMENTS

Bruce Merrill from New Freedom Borough apologized to Chief Boddington for the comments he made at the last Commission Meeting regarding the South Eastern School District. He then reminded the Commission Members that they have not worked on a Mission Statement and/or Vision Statement for the Commission. He presented a comparison chart for cost of services and he suggested that the Commission consider raising the hourly rate for part-time members.

**APPROVAL OF THE MINUTES OF MAY 7, 2014 AND CONTINUATION MEETING ON
MAY 20, 2014**

Chairman John Trout asked for a motion to approve the minutes from the May 7, 2014 meeting. After reviewing the minutes, Commissioner Peter Schnabel made a motion to approve the minutes as presented, seconded by Commissioner Richard Buchanan. Motion carried.

Chairman John Trout asked for a motion to approve the minutes from the May 20, 2014 continuation meeting. After reviewing the minutes, Commissioner Ann Merrick made a motion to approve the minutes as presented, seconded by Commissioner Bonner Smith. Motion carried.

REVIEW OF EXPENDITURES FOR MAY 2014

Commissioner Bonner Smith asked why Investigative Supplies has a negative balance and Administrative Assistant Miller explained that Mrs. Augustyniak made a donation for the purchase of cameras in memory of her husband. After members reviewed the expenditures from May, Commissioner Richard Buchanan made a motion to approve checks 9140 through 9179 with expenditures totaling \$121,604.67. Commissioner William Gemmill seconded that motion, motion carried.

CHAIRMAN'S ANNOUNCEMENTS:

Chairman John Trout announced that there will be an executive session regarding a personnel issue.

As of today Chairman John Trout has not received a letter from the officers' union to enter into contract negotiations.

POLICE CHIEF'S REPORT:

Chief Boddington reported that there is a Youth Aid Panel for each of the District Magistrates' jurisdictions.

During the month of April, Winterstown's time was high because they had a burglary and a drug arrest.

Chief Boddington reported that during the month of April officers responded to 159 calls in Shrewsbury Borough, 130 in New Freedom Borough, 9 calls at the Southern York County School District, 64 calls in Glen Rock Borough, 5 calls in Railroad Borough, 9 calls in Loganville Borough, 118 calls in Stewartstown Borough, 44 Winterstown Borough, 12 calls in the South Eastern School District and 7 calls outside the department's jurisdiction.

Chief Boddington reported that during the month of April the following hours were spent in each jurisdiction: 346.00 - Shrewsbury Borough, 349.43 - New Freedom Borough, 77.92 - Southern York County School District, 162.87 - Glen Rock Borough, 7.75 - Railroad Borough, 10.97 - Loganville Borough, 331.22 - Stewartstown Borough, 71.73 - Winterstown Borough, 95.90 - South Eastern School District and 19.98 - outside jurisdiction. 1011.65 hours were entered as other time.

Chief Boddington explained that New Freedom's time is higher than normal because of the investigation of a suspicious death.

Due to family health issues, officers have been working overtime for Dio Mendez for the Southern York Regional School District.

Graduation is scheduled for both school districts on Friday June 6th and officers will be working overtime for this detail.

South Eastern School District has received notification that they will be getting the funding for a full-time school resource officer. This means that the department will move forward to hire another officer to replace the fulltime school resource officer. The school only wants the officer to work during school hours and the State Police will respond to calls before and after school hours.

Chief Boddington asked the commission for approval to purchase ammunition for qualifications which will be more than \$500.00. He also explained that due to the increase for membership to Freedom Armory and that qualifications cannot be conducted there he has decided not to renew the membership.

Chief Boddington sent an email out to the York County Chiefs of Police Association asking them what their costs are in order to become and remain an accredited department. Southwestern did not complete theirs because of costs and manpower. Commissioner Peter Schnabel asked Chief Boddington to contact the Pennsylvania Chiefs of Police Association and express our concerns with the expense and manpower involved in obtaining and maintaining accreditation. Chief Boddington explained that the department would have to dedicate a full-time officer and a part-time civilian to maintain the files and pull proofs. He went on to explain that the department is following all the accreditation rules and regulations and most departments cannot afford the expenses involved with this program.

COMMITTEE REPORTS:

INSURANCE/PENSION

No report.

PERSONNEL

Alternate Nathan Kirschman forwarded the Civil Service Rules and Regulations to Solicitor Peter Ruth so he could finalize the document. Solicitor Ruth explained that he made a few changes to the document. After some discussion Alternate Kendall Connolly made a motion to accept the Civil Service Commission of the Southern Police Commission Rules and Regulations, seconded by Commissioner Ann Merrick. Motion carried.

Alternate Nathan Kirschman is going to facilitate the first meeting with the members of the Civil Service Commission. Chairman John Trout must be present to sign the documents and resolution at this meeting. Alternate Kirschman has a checklist of what needs to happen in order to select the type of test and related materials. A motion was made by Commission Richard Buchanan to purchase one exam (if one cannot be ordered he can order up to four), the appropriate books, study guide and administrator guide. Motion was seconded by Commissioner Jeff Halapin, motion carried.

FACILITIES AND EQUIPMENT

Commissioner Jeff Halapin reported that New Freedom Borough has a contractor coming sometime next week to look at the problem with the roof and get estimates to repair it. Alternate Nate Kirschman and Sergeant Smuck have had telephone conversations, exchanges of email, and attempted to meet with Doug Walters regarding the issues with public safety radio coverage at Southern York County School District inside the main campus buildings. They wish to discuss the problem with the school district in hopes of encouraging them looking into acquiring grant funding to facilitate the purchase and installation of bi-directionally amplified distributed antenna solutions for the effected buildings. They have not yet determine if there are radio coverage problems inside of any of the facilities at the South Eastern School District nor have they met with anyone for the discussion that might result from those findings.

REVIEW OF EXPENDITURES

Commissioner Richard Buchanan reported that Glen Rock Borough is at 14.1% of patrol hours, New Freedom Borough is at 28.7%, Shrewsbury Borough is at 31.7% and Stewartstown Borough is at 25.5%. If Stewartstown Borough was not in this equation then Glen Rock Borough and Shrewsbury Borough are 3% below last year's rate and New Freedom Borough is 6% above last year's rate.

On the Profit and Loss Report line 410.206 Ammunition is misleading because the money from the sale of the radios is calculated in this amount.

FINANCE AND BUDGET

ISSUE CONTROL AND TRACKING DOCUMENT

Commissioner Peter Schnabel reported that the Non-Civil Service Employee Handbook is not ready.

Civilian Employee Job Descriptions should be ready in August.

SPC By-Laws project completion date changed to September 2014.

Budget – 2015 Budget Committee should meet in July.

SOLICITOR'S REPORT

Attorney Peter Ruth reported the contract with Peach Bottom was signed. The South Eastern School District will be leasing Chanceford Elementary School for approximately 8 months per building while the Delta Elementary School, Fawn Area Elementary School and Stewartstown Elementary School are being remodeled. While reviewing the Contract with the South Eastern School District page 3, paragraph o. the Commission wanted the wording "less travel time" taken out. The Commission also wanted paragraph n. under transportation time changed from 30 minutes per day to 1 hour per day.

Since the South Eastern School District is hiring Officer Carey as their full-time School Resource Officer and his hours will be during school hours only, members of the Commission asked how after school functions will be handled. After some discussion, the members asked the Finance Committee to come up with an overtime rate when the officers are working these functions and are being paid at an overtime rate.

EXECUTIVE SESSION

Executive session began at 8:55 p.m. to discuss personnel issue and legal matters and negotiation issues and ended at 9:20 p.m.

OLD BUSINESS

After reviewing the Memorandum of Understanding with Chief Boddington, Commissioner Jeff Halapin made a motion to accept the MOU after the changes were made, seconded by Commissioner Peter Schnabel. Motion carried.

After some discussion regarding the presentation by Fleetmatics for the GPS systems for the police vehicles, Commissioner Bonner Smith made a motion not to pursue the purchase of the GPS system and to look into upgrading the in-car cameras. Commissioner Ann Merrick seconded this motion. All were in favor but Commissioner Jeff Halapin. Motion carried.

NEW BUSINESS

Alternate Nate Kirschman reported that while he was listening to the Gary Sutton radio show on WSBA discussing local police departments using radar for speed enforcement, a Winterstown resident called in and was complaining about this. Alternate Kirschman called into the show to explain why radar would be more cost effective than using VASCAR. Mr. Sutton then asked if Alternate Kirschman would be available to do an interview on this subject. Alternate Kirschman asked the Commission who should do the interview and the Commission decided that Chief Boddington would probably be the best person to do it. Alternate Kirschman will send out an email when he gets more information with more details.

ADJOURNMENT

Commissioner Jeff Halapin made a motion to adjourn at 9:45 p.m. seconded by Commissioner Ann Merrick. Motion carried.

Respectfully submitted and recorded by
Patricia Ann Miller
Administrative Assistant