

**Southern Police Commission
Monthly Meeting
May 7, 2014 - Scheduled Meeting
May 20, 2014 - Continuation Meeting**

A public meeting of the Southern Police Commission was held on Wednesday, May 7, 2014 at 7:00 p.m. at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom PA 17349.

Those present: Chairman John Trout, Commissioner Brady Terrell, Commissioner William Gemmill, Commissioner Peter Schnabel, Commissioner Jeff Halapin, Commissioner Richard Buchanan, Commissioner Ann Merrick, Chief James Boddington, Alternate Nathan Kirschman and Solicitor Peter Ruth. Alternate Roy Burkins was sitting in for Commissioner Bonner Smith.

Not present: Commissioner Rollin Apgar, Commissioner Bonner Smith and Alternate Kendall Connolly.

PLEDGE OF ALLEGIANCE

Chairman John Trout called the meeting to order at 7:00 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters and EMT's who were killed in the line of duty.

PUBLIC COMMENTS

No comments.

APPROVAL OF THE MINUTES OF APRIL 2, 2014

Chairman John Trout asked for a motion to approve the minutes from the April 2, 2014 meeting. After reviewing the minutes, Commissioner Peter Schnabel made a motion to approve the minutes as presented, seconded by Commissioner Richard Buchanan. Motion carried.

REVIEW OF EXPENDITURES FOR APRIL 2014

Administrative Assistant Miller explained that ammunition is high because of the purchase of accessories for the new guns. Worker's compensation is high because 3 out of the 4 payments have been made and Unemployment Compensation is high because it is based on the first \$8,500.00 of each employee's salaries. After the 4th payment is made we are done for the year. After members reviewed the expenditures from April, Commissioner Richard Buchanan made a motion to approve checks 9095 through 9158 with expenditures totaling \$156, 850.86. Commissioner Jeff Halapin seconded that motion, motion carried.

CHAIRMAN'S ANNOUNCEMENTS:

Chairman John Trout announced that there will be an executive session regarding a personnel issue.

Chairman John Trout received a letter from the Borough of Glen Rock accepting the resignation of Rollin Apgar from their council and the Southern Police Commission. The Borough appointed Ann Merrick as their representative on the Commission and the alternate's position is currently vacant.

Chairman John Trout reported that the Detective Daniel Teague received a letter from the FOP accepting the officers into their association. The Commission is currently awaiting the officers' letter of intent to enter into contract negotiations.

POLICE CHIEF'S REPORT:

Chief Boddington reported that during the month of March officers responded to 162 calls in Shrewsbury Borough, 126 in New Freedom Borough, 9 calls at the Southern York County School District, 63 calls in Glen Rock Borough, 7 calls in Railroad Borough, 4 calls in Loganville Borough, 117 calls in Stewartstown Borough, 25 Winterstown Borough, 8 calls in the South Eastern School District and 7 calls outside the department's jurisdiction.

Chief Boddington reported that during the month of March the following hours were spent in each jurisdiction: 443.00 - Shrewsbury Borough, 370.73 - New Freedom Borough, 55.07 - Southern York County School District, 156.95 - Glen Rock Borough, 24.10 - Railroad Borough, 18.25 - Loganville Borough, 305.88 - Stewartstown Borough, 58.07 - Winterstown Borough, 91.97 - South Eastern School District and 9.65 - outside jurisdiction. 881.17 hours were entered as other time.

Chief Boddington gave a brief explanation how a juvenile becomes eligible for the Youth Aid Panel and how restitution payments are received through this program.

Since the consolidation with Stewartstown there has been a tremendous increase in paperwork, DA requests, citations, warnings and evidence.

Officer Brett Fishel has completed his FTO and is doing fine.

After an extensive investigation, Detective Shafer arrested Tyler Valentine whose seventeen year old girlfriend overdosed on heroin which he had given to her. His bail was set at \$750,000.00. Chief Boddington commended Detective Shafer on this arrest.

Yesterday officers responded to a suspicious death of a 31 year old male in New Freedom. The forensic team was called in and most of our officers assisted with the investigation. Detective Teague went to the autopsy today and is waiting on toxicology results to determine the cause of death.

Off duty officers have been working at Southern York County School District because of a threat that was made last month. The school will reimburse the department for the overtime incurred because of this incident.

Southern York County School District was unable to budget for a school resource officer but South Eastern School District did. The School Resource Officer at South Eastern School District will only cover the school district during school hours. The State Police will handle calls after school hours. Officer Carey will be their School Resource Officer which means that he will need to be replaced. Dr. Kauffman, superintendent of the school district, will contact Chief Boddington as soon as they are notified if they are receiving state funding for this project. Officer Carey will be the school resource officer starting in August 2014 until June 2015. The school is willing to make a long term commitment and they will give the department a 2 year notice if they do not want to continue with a school resource officer.

Chief Boddington sent an email to the York County Police Chiefs Association asking them to supply financial data on how much it cost them to become accredited. He did not receive any responses. He will come up with a list of requirements, benefits, time and expenses so that the Commission can make a final decision if the department should move forward with this or not. Commissioner Peter Schnabel suggested that Chief Boddington contact the Pennsylvania Chiefs of Police in order to get what the actual cost is to a department seeking accreditation.

COMMITTEE REPORTS:

INSURANCE/PENSION

Administrative Assistant Patricia A. Miller reported that she received the health insurance refund check for three-quarter of 2013 in the amount of \$73,316.00. Chairman John Trout suggested giving back a portion of this money to the four municipalities. Commissioner Richard Buchanan explained that if the money is used for unexpected expenses that technically the money is going back to the municipalities and it is up to the members of the Commission to relay this information back to their respective municipalities.

After receiving some correspondence from Anthony Pinto from PMRS, Solicitor Peter Ruth explained the financial impact that the combining of the funds (Stewartstown's and Southern Regional Police Department's) had on the unfunded liability. The Pension Committee will review this information and then set up a meeting with Anthony Pinto to explain the impact of this and to answer any questions that the committee has.

PERSONNEL

Commissioner Peter Schnabel reported that the Personnel Committee has finished their interviews with the entire police department and support staff. During the interviews the officers recommended that they each have their own Tasers and their concern for not enough manpower. The officers also want some representation on the Pension Committee. All persons that were interviewed were very appreciative for the opportunity to speak with the Personnel Committee. Commissioner Buchanan asked Chief Boddington to get him the costs for the Tasers.

Alternate Nathan Kirschman explained the changes he made to the Civil Service Rules and Regulations. He had sent this document out about two weeks ago to give the members a chance to review it and get back to him with any suggestions or changes. Once the Civil Service Committee meets and recommends a Sergeant's test then a list of books will be posted so that those officers who are interested in taking the Sergeant's test can study for it. It was also suggested that the department purchase one set of books and that the officers share them. The cost of the books is approximately \$800.00. The other costs are \$100.00 for the tests, \$10.00 per study guide, \$10.00 for Administrator's guide and approximately \$1,500.00 to have 3 Chiefs from outside the county to facilitate the oral interviews. After some discussion, the motion to accept the Civil Service Rules and Regulations was tabled until Solicitor Ruth can get answers to the questions that were presented. This should be ready at the continuation meeting which is on May 20th.

FACILITIES AND EQUIPMENT

During the most recent rain the roof in the office leaked and Commissioner Brady Terrell stated that New Freedom Borough will discuss this issue at their next council meeting.

Solicitor Peter Ruth reviewed the lease agreement and made the recommendation that after the initial 5 year lease that the lease go to a one year lease. After year seven it would then go to a month to month lease. If before the 5 year lease expires and the department would hire an additional 3 or more officers then the lease can be terminated once the department gives the borough a 2 year notice. After some discussion Commissioner Richard Buchanan made a motion that the lease with these changes be sent to New Freedom Borough for their comments or changes. Motion was seconded by Commissioner Ann Merrick, motion carried.

REVIEW OF EXPENDITURES

Commissioner Richard Buchanan reported that overtime is slightly under budget and repair and maintenance is over budget due to contracts being paid at the beginning of the year. Unemployment compensation is over budget because the taxes are paid on the first \$8,500.00 each employee earns and it will be a lot less for the next three quarters.

FINANCE AND BUDGET

Nothing to report.

ISSUE CONTROL AND TRACKING DOCUMENT

Because most of the items that are on the tracking document were already discussed there was nothing to report.

SOLICITOR'S REPORT

Attorney Peter Ruth reported that after some changes were made the agreement with Winterstown Borough was signed. Commissioner Richard Buchanan made a motion to approve the Winterstown Agreement seconded by Commissioner Jeff Halapin. Motion carried.

Attorney Peter Ruth has also received Agreements from Fawn Grove and Hopewell Township. Alternate Roy Burkins made a motion to accept the agreement from Fawn Grove, seconded by Commissioner Jeff Halapin. Motion carried.

Commissioner William Gemmill made a motion to accept the agreement from Hopewell Township seconded by Commissioner Peter Schnabel. Motion carried.

EXECUTIVE SESSION

Executive session began at 9:53 p.m. to discuss personnel issues, legal matters and negotiation issues and ended at 10:18 p.m.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURMENT

Chairman John Trout reminded everyone that a continuation meeting will be held on May 20th at the Shrewsbury Borough building. The meeting ended at 10:20 p.m.

Respectfully submitted and recorded by

Patricia Ann Miller
Administrative Assistant

**Southern Police Commission
Monthly Continuation Meeting
May 20, 2014**

A public continuation meeting of the Southern Police Commission was held on Tuesday, May 20, 2014 at 7:00 p.m. at the Shrewsbury Borough Council Chambers, 35 West Railroad Avenue, Shrewsbury PA 17631.

Those present: Chairman John Trout, Commissioner Brady Terrell, Commissioner William Gemmill, Commissioner Peter Schnabel, Commissioner Bonner Smith, Commissioner Ann Merrick and Alternate Nathan Kirschman. Also present was Alternate Roy Burkins.

Not present: Commissioner Jeff Halapin, Commissioner Richard Buchanan, Chief James Boddington, Solicitor Peter Ruth and Alternate Kendall Connolly.

PLEDGE OF ALLEGIANCE

Chairman John Trout called the meeting to order at 7:00 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters and EMT's who were killed in the line of duty.

PUBLIC COMMENTS

No comments.

FLEETMATICS PRESENTATION

Mike Flournoy from Fleetmatics gave a demonstration on how the software works and its benefits. The cost is \$41.25 per month per car which would be \$495.00 per year per car. The program is capable of keeping track of the service maintenance along with being able to run different reports as to speed, location and times when the vehicle is sitting in a certain area for an extended period of time. It also has the capability to obtain reports showing which police vehicle had patrolled a specific geographical area during the historic time period specified in the report query. After the presentation was done, Detective Teague explained that a lot of the information from this software is already obtainable from the software and in-car cameras that the cars already have.

ADJOURNMENT

Chairman John Trout asked for a motion to adjourn at 8:25 p.m. Commissioner William Gemmill made a motion to adjourn which was seconded by Commissioner Ann Merrick. Motion carried.

Respectfully submitted and recorded by
Patricia Ann Miller
Administrative Assistant