

**Southern Police Commission
Monthly Meeting
March 1, 2017**

A public meeting of the Southern Police Commission was held on Wednesday, March 1, 2017 at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

Commission Members Present: Robert Herzberger, Roy Burkins, Pete Schnabel, John Trout, Bruce Merrill, Buck Buchanan, Rollin Apgar, Brady Terrell. Jeff Halapin attended in the audience as the meeting commenced.

Absent: Jeff Blum

Solicitor: Peter Ruth

Chief: James Boddington

Alternate Members Present: Mike Sharkey, John-Paul Whitmore, Kenton Kurtz, Fred Arbogast

Guest: Consultant Ron Smeal

PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Trout at 19:00 with the pledge of allegiance to the flag and a moment of silence for fallen police officers, firefighters, and EMT's who lost their lives in the line of duty.

PUBLIC COMMENTS: There were no public comments.

CHAIRMAN'S ANNOUNCEMENTS

- Chairman Trout reminded all members that their statements of financial interest are due May 1, 2017

REVIEW & APPROVAL OF FEBRUARY REGULAR AND CONTINUATION MEETING MINUTES

- Commissioner Burkins noted that Kenton Kurtz had attended the Continuation meeting as an alternate member. Corrections to the minutes will be made, posted and distributed. A motion was made by Roy Burkins, seconded by Rollin Apgar, to approve minutes with noted correction. That motion carries.

REVIEW & APPROVAL OF DECEMBER 2016 EXPENDITURES

- Commissioner Buchanan reported that expenses for January are a bit higher than an average month due to first of the year and first month expense items. Expenses in the amount of \$225,443.40 for January were presented and reviewed. A motion was made by Buck Buchanan, seconded by Bruce Merrill, to accept that report. Motion carries.
- Details for check numbers 10314 through 10361 were reviewed. A motion was made by Buck Buchanan, seconded by Pete Schnabel, to approve those expenditures. Motion carries.

CHIEF'S REPORT

- Chief Boddington distributed the updated December 2016 year end Calls for Service and Time Analysis report with correction of detail errors that had been noted in the February Continuation meeting. The January 2017 Calls for Service and Time Analysis report were also distributed.
- Sgt. Smuck, Sgt. Teague, Chief Boddington and Consultant Smeal presented results of a further study based on the Draft Consultant's report presented in the February continuation meeting. Up to date calls and time data were used to prepare the presentation. Police Patrol Units (PPU's) were presented as a method of allocating costs and tracking results based on responses

to calls and associated patrol and investigation time compared to the current population, road miles, patrol and calls time, and fair share allocation formula currently in use. The presentation materials and explanation are available at the SRPD office.

INSURANCE & PENSION

The Committee has nothing new to report.

PERSONNEL

- Nothing new to report.

CONTROL AND TRACKING DOCUMENT

Pete Schnabel distributed the control and tracking document that included:

- Continued review of the Police Management Consultant's report and recommendations
- Auditing Services
- Uniformed Officers Labor Contract for 2018
- Withdrawal Agreements
 - Solicitor Peter Ruth requested that he be assigned to draft the withdrawal agreements. That assignment was agreed to.

FACILITIES & EQUIPMENT

- No report

REVIEW OF EXPENDITURES - FINANCE & BUDGET

- Due to the earliness in the month and some calculation errors noted in the available reporting documents, Commission Buchanan and Accountant Prego will determine where the errors are and have reports available for the continuation meeting.

SOLICITOR'S REPORT

- Peter Ruth reported that he'd received a request to address Commission members being able to attend the meeting via teleconference or teleworking technologies to establish a quorum for voting. He responded that the Commonwealth Borough Code requires attendees to be present. While our Commission operates under Roberts Rules of Order instead of the Borough Code, our bylaws indicated that votes are to be taken by "Commissioners present".

OLD BUSINESS

- None

NEW BUSINESS

- The Budget Committee will meet at a dates to be established by the members, coordinated by Buck Buchanan.

ADJOURNMENT: The meeting was adjourned by unanimous consent at 21:21.