

**1847 Southern Police Commission
Continuation Meeting
2017 Budget
October 18, 2016**

A public continuation meeting of the Southern Police Commission was held on Tuesday, October 18, 2016 at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

Commission Members Present: Chief Boddington, Roy Burkins, Jeff Blum, Peter Schnabel, John Trout, Bruce Merrill, Buck Buchanan, Kenton Kurtz and Adam Rettig
Commission Members Absent: Jeff Halapin and Robert Herzberger

PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. with the pledge of allegiance to the flag.

CHAIRMAN'S ANNOUNCEMENTS

- John Trout discussed a letter from New Freedom Borough that each commission member received. The content of the letter outlined New Freedom's intention to hire an accounting firm and appraisal company to begin the process of establishing value assets, costs, and liabilities of the Southern Regional Police Commission and Southern Regional Police Department. This process has begun in accordance with Sections E, H and I of the Intergovernmental Agreement dated 12/19/13. Acquired Firms will be announced at a later date.

FINANCE AND BUDGET

Revenue

- Without the Southeastern School District contract, there will be a \$106,270 loss of revenue for 2017.
- Southern York County School District contractual agreement for 2017 is \$55,000 instead of the 2016 allocation of \$65,000.
- Initial budgetary figures reflect a 22.90% contribution increase for Member municipalities.

Expenses

- Chief's salary of \$93,958 includes a 3.25% raise, pending a recommendation from the personnel committee.
- **Salary and Wage expense total for Officers (5300)** has been decreased to \$805,900 due to the noted adjustment above.
- Questions arose re: P/T Administration (5510) yearly salary: does this number accurately represent hours worked per pay period? Recommendation made by the Commission for the Personnel Committee to agree upon reasonable/allowable weekly hours for this position. The current budgeted amount of \$20,800 does include a recommended 2% salary increase. For now, this number has been changed to \$24,000 until further review and confirmation by the Personnel Committee.
- Additional discussion continued re: salary increases for both F/T and P/T administration; TBD and finalized at November's Commission Meeting.
- **Total salary and wage expenses for Administration (5500)** have been increased to \$1,128,908 due to the changes for P/T Administration noted above.

- Unemployment Compensation expense (6115) has increased to a projected \$12,310, up \$8000 from last year. This rate increase from .0285 to .0745 is due to the impact of a former employee receiving unemployment benefits for 3 quarters.
- **Payroll and Personnel Expenses** (6000) **total** \$506,370.
- Vehicle Tire Expense (7115.10) has been increased to \$2500 from initial allocation of \$1200.
- **Vehicle Expense total** (7115) has been increased to \$59, 175 to reflect noted change above.
- Uniforms – Maintenance & Repair (7250.02) allocation has been increased from \$2500 to \$3000.
- **Total for Police Operating Expenses** (7200) has been increased to \$70,970; reflecting noted change above.
- Budgetary line items of \$20,000 and \$900 for a new telephone system (8000.10) have been removed.
- Due to the New Freedom Borough letter to the Commissioners, it's been determined that relocation expenses should be allocated in the 2017 budget. Estimated costs include \$75,000 for moving expenses and \$75,000 for lease expenses, totaling \$150,000.
- **Total Operating Expenses** for SRPD (includes the addition of \$150,000 relocation expenses) total \$2,047,683; resulting in a \$132,189 budgetary shortfall.

As a result of relocation expenses noted above, Member Contributions will increase as follows:

Without Stewartstown buy-in

Shrewsbury	\$605,980
New Freedom	\$655,511
Glen Rock	\$303,774
Stewartstown	\$365,800

With Stewartstown buy-in

Shrewsbury	\$573,618
New Freedom	\$624,637
Glen Rock	\$288,774
Stewartstown	\$444,340

Motion made by Jeff Blum to forward the preliminary budget to Member Municipalities; Second: Adam Rettig. Motion Carried.

Per Pete Schnabel's request, a roll call vote was taken under this same motion:

- New Freedom (Jeff Blum /Bruce Merrill) - aye
- Stewartstown (Roy Burkins/Kenton Kurtz) – aye
- Glen Rock (Adam Rettig/John Trout) – aye
- Shrewsbury (Peter Schnabel/ Buck Buchanan) –aye

Buck Buchanan requested that a committee be appointed at the next Commission Meeting to begin work on the re-location process.

Chief Boddington made a request that a committee be appointed to re-visit the Formula process to reach a consensus, with the ultimate goal to avoid the time and expense a move would entail.

9:35 - Jeff Blum made a motion to adjourn; second: Adam Rettig. Motion carried.