



**Southern Police Commission
Monthly Meeting
October 5, 2016**

A public meeting of the Southern Police Commission was held on Wednesday, October 5, 2016 at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

Commission Members Present: Chief Boddington, Roy Burkins, Jeff Blum, Peter Schnabel, John Trout, Jeff Halapin, Buck Buchanan, Robert Herzberger

Solicitor: Peter Ruth

Alternate members present: Nate Kirschman, Acting as Recording Secretary

Police Officers present: Paul Heffner

PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters, and EMT's who were killed in the line of duty.

CHAIRMANS ANNOUNCEMENTS

- John Trout read two letters:
 - *York County Agricultural Society* thanking SRPD for their participation in the Heroes Parade on Sunday September 11 at the 2016 York Fair.
 - *New Freedom Borough* notifying the Southern Regional Police Commission of the New Freedom Borough Council withdrawal from the Southern Regional Police Commission effective December 31, 2017.

REVIEW OF MINUTES

- Motion to approve August minutes: Jeff Blum; Second: Jeff Halapin. Motion Carried.

REVIEW & APPROVAL OF AUGUST 2016 EXPENDITURES

- Monthly expenditures for August totaled \$130,324.35 utilizing checks 10179-10213. Motion to approve: Buck Buchanan; Second: Pete Schnabel. Motion Carried.

CHIEF'S REPORT

- Monthly police report reflects August numbers; after October 10, data will be available to complete the September monthly report.
- September incidents:
 - There were 2 burglaries during September.
 - Numerous investigations are ongoing.
 - The portable covert radar unit in a box, provided by Shrewsbury Borough, is available for use by other members and served communities. It can't be used for enforcement but can provide statistical data.
 - The roof leaked again in the SRPD area of the building.
 - Officer Hefner attended the meeting and provided some fill in regarding ongoing investigations and crimes.

- Chief Boddington had a meeting with Southern School District regarding clown activity.
- The new car has been painted, lettered, decaled, and will be sent to K&C for installation of radios, lights, cage, etc. when the material has been received at K&C.

COMMITTEE REPORTS

Insurance/Pension

- Buck Buchanan noted that State pension monies are being sent to the Boroughs. Those funds must be forwarded to the SRPD finance administrator, Gail.

Personnel

- Pete Schnabel stated that the personnel committee has been busy making progress with the Chief's job description. The results of their work had been forwarded to the Commissioners for review and comment.
- A motion was made by Jeff Blum, seconded by Buck Buchanan, that the personnel committee's job description document be adopted as proposed. That motion passed unanimously.
- Buck Buchanan inquired regarding the proposed date of the Chief's evaluation. The personnel committee members agreed that the time frame is to be during the first two weeks of December. The discussion continued regarding the amount of increased compensation that would be granted upon successful completion of the evaluation and it was agreed that it would track with the contracted amount for the officers.

Facilities & Equipment

- As directed the previous month, Nate Kirschman prepared and presented a PowerPoint presentation and proposal to purchase a telephone system for the Department that was suitable for our needs and prepared us for future telecommunications requirements. The existing telephone system, owned by New Freedom Borough, has some components failing or intermittent in operation, and some of the failing components are no longer available anywhere.
- In anticipation of a motion to purchase, a discussion was held during which the New Freedom Borough commission representatives said they would vote negatively as directed by the Borough Council. It was agreed that a telephone system purchase would be included in the 2017 budget.

Review of Expenditures

- Total funds available: \$350,057.10; total income is 99.2% of budget.
- Buck Buchanan began a discussion regarding use of the Health Insurance Rebate. He suggested the purchase of another vehicle in place of the vehicle planned for purchase the following year. After discussion, it was concluded that no additional vehicles would be purchased this year.
- Buck Buchanan announced that there would be a Budget Committee Meeting scheduled for 19:00 10/13/2016 to consider the 2017 budget.
- A continuation meeting is scheduled for Tuesday, 10/18/2016 at 19:00 to approve the budget.
- There was agreement to have no reduction in force at this time due to the loss of one contacted customer.
- It was discussed to increase the customer rate to \$88.00/hour for FY 2017. Increases will occur over a 3 year period to achieve the desired eight percent increase.

OLD BUSINESS

- Buck Buchanan read the Auditor General's report.

CONTINUATION

- 21:50 PM – Chairman Trout announced that the meeting is in Continuance to 19:00 10/18/2016. The Budget will be discussed and adopted at the continuation meeting.